

## RETURN AUTHORIZATION FORM

Please fill this form out completely!

Sold To:	
Name:	
Address:	
City:	
State:	Zip:
Country:	
Phone:	
Email:	

Method Of Original Payment:
___ Credit Card ___ PayPal ___ Check ___ M/O  Name on Card: _____  Last 4 digit of your Card #: _____  Expiry Date: _____  PayPal Email: _____

Invoice # (if available) : \_\_\_\_\_ Order Number (if available): \_\_\_\_\_  
 Copy of Invoice Included: \_\_\_ Yes \_\_\_ No

Product Code	Description

Explain your reason for your Return (ie: what you need - items you need exchanged etc.)

Merchandise may be returned within 90 days from the date of order in original packaging material.  
 There is a 15% administration fee on all refunds. No fees for exchanges.  
 Original shipping and handling and return postage charges will not be refunded. Manufacturer defective merchandise will be exchanged if returned within 90 days from the date of order. No refunds for Manufactured Seconds, Discounted or Bargain items.

For Office Use Only:	** US & INTERNATIONAL CUSTOMERS **	
Received By: _____	===== DO NOT SEND PACKAGE BACK BY UPS COURIER SERVICES. =====	
Condition: _____	To avoid additional fees, return your package by <b>REGULAR PARCEL POST</b> to:  ColdHandsandFeet.com Attn: Returns Department, 2225 - 21331 Gordon Way, Richmond, BC V6W 1J9 Canada	You will need the USPS Postal Service Customs Declaration Green or White sticker (supplied by your postal outlet). Include the following:  a.. Write "CANADIAN GOODS BEING RETURNED" in the description box. b.. Customs Value = \$0.00
Re-Sellable?: ___ Yes ___ No		
Date Material Received: _____		
Date Replacement issued: _____		
Date Refund Issued: _____		
Comments: _____		

All returns MUST be accompanied by this form.